



DELA PLAINE
FOUNDATION
INC.

CODE OF CONDUCT

The Foundation has a clearly stated mission and purpose, approved by the Board of Trustees, in pursuit of the public good. The Foundation's grant funding programs support that mission. Trustees shall endeavor to be good stewards of the Foundation's assets, including financial resources, relationships, reputation, credibility, and skills. The Trustees undertake to uphold the public trust in charitable foundations and the nonprofit sector. The Trustees aspire to have a beneficial, positive, and durable impact on communities, families, and quality of life and to inspire future generations to continue the Delaplaine family's and Delaplaine Foundation's tradition of philanthropy.

The Foundation has established and follows clear processes for informing the public about grant opportunities and for receiving, reviewing, and acting on grant applications that are consistent with its policies and purposes.

It shall be duly noted that two major recipients of grant funding from Delaplaine Foundation, Inc. are those of major interest to the founding donor and in line with the document Donor Charitable Intent statement on file; those being The Delaplaine Arts Center and the National Museum of Civil War Medicine.

The following values shall guide all actions of the Trustees:

Ethics - Trustees and staff will serve the public interest, refrain from benefiting improperly from the Foundation's activities, and avoid actual, perceived, and potential conflicts of interest. We will abide by all applicable laws and regulations and adhere to the principles and policies of the Foundation. If a Trustee has any personal or family affiliation or involvement with any organization for which a grant is considered, that affiliation will be disclosed and noted in the Foundation's minutes.

Integrity - Trustees and staff will be sincere and honest in their dealings with the community, applicants and each other. While preserving the confidentiality of Trustee discussions and exercising discretion regarding private matters, activities will be transparent and open to review.

Courtesy -- Trustees and staff will show graciousness, discretion and consideration for others. We will seek and listen objectively to the ideas, input and feedback of grant applicants as well as colleagues within the community, the nonprofit sector, and the philanthropic industry to broaden our understanding. We will conduct our discussions

with open minds and tolerance for different points of view, communicating constructively to establish trust, encourage candor, and build consensus.

Commitment to Effectiveness - Trustees and staff will engage in best practices and consider multiple strategies to further the Foundation's mission. Decisions will be made on the most complete and accurate information that is available. Conscientious preparation, attendance, and active participation at meetings are expected of all Trustees. Trustees will seek to improve the effectiveness of the Foundation through strategic and long-range planning, objective and thorough evaluation, flexibility and responsiveness to changing needs and opportunities, and development of individual and collective philanthropic knowledge and leadership.