



THE RUSSELL FAMILY FOUNDATION

Discretionary Grant Recommendation Form

A. Nonprofit Organization

Name:

Address:

Telephone:

Fax:

Website:

Email:

B. Primary Contact

Name:

Address (if different from above):

Telephone:

Email Address:

C. Recommendation

Director Name:

Purpose of Grant:

Recommended Amount:

1. Does this recommendation fit with the guidelines of the foundation's grantmaking program?
2. What is your relationship to this organization (e.g. board member, volunteer, etc.)?
3. Have you ever personally funded this organization?

After submitting the request, the non-profit will receive an e-mail invitation to our online grant making system to submit a proposal. We ask minimal questions to fulfill our due diligence requirements. Once the online proposal is submitted, Richard Woo will review the materials. If this recommendation successfully meets all of the requirements for discretionary grants from The Russell Family Foundation a grant will be approved. You will be notified when your grant recommendation is approved and a check is mailed. This process will take 6-8 weeks.