



Walton Family Foundation Grant Application

Name of Organization: _____

Name of Project/Proposal: _____

Signature of _____ Date: _____
Director/CEO:

By signing and submitting this request for funding, the requesting organization acknowledges that the Walton Family Foundation has not previously made any promise to provide the funding requested herein and that the requesting organization has not relied to its detriment upon any statement by the Walton Family Foundation or its representatives to obtain the funding requested herein. The requesting organization further acknowledges that any approval of its grant proposal will be communicated only by, and is contingent upon execution of, a written grant agreement between the requesting organization and the Foundation signed by the Foundation's Executive Director.

Organization Name:	
Organization Address:	
Organization Telephone:	
Tax ID Number:	
Head of Org/Authorized Signatory:	
Signatory Address (if different than above):	
Key Contact:	
Key Contact email:	
Key Contact phone:	
Project Name:	Proposal Date:
Total Requested:	Matching Amounts (by year, if applicable)

Grant Period:		Year 1:
Total Requested (by year if multi-year):	Grant Year 1:	Year 2:
	Grant Year 2:	Year 3:
	Grant Year 3:	
Fiscal Year Dates for Organization:		
WFF Program Officer:		

1. Request/Purpose of Grant

Briefly summarize the purpose and need for the project/program, the requested amount, and any requested terms (such as multiple years or matching). The budget template attached is the location for detailed financial information. This space is really just an abstract of the proposal.

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2. Background

Include a basic description and history of the organization (2-3 paragraphs). Please also note the other organizations with which you are collaborating.

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3. Output and Outcome Performance Measures

Please list below the expected output and outcome performance measures for your project.

Outputs are the direct results of the activities you undertake under your Foundation grant. They are products, goods, or services that you (or your partners) create or deliver during the course of the grant.

Outcomes are the impacts or changes in the world that you intend to achieve through your outputs. These may, for example, be changes in policy, human behavior or activity, student achievement, or the state of an ecosystem or ecosystem component.

For each individual output and outcome performance measure, please specify:

- **who** (e.g., which organization) will complete the output or outcome
- **what** the output or outcome will be (including **how much**, meaning some indication of the size extent, or number of what is to be achieved)
- **when** the output or outcome will be achieved
- **how it will be known or demonstrated** that the output or outcome has been achieved.

For additional information on developing outputs and outcomes, and examples of both, please see the Foundation's guidance document, "How to Construct Performance Measures".

<http://www.waltonfamilyfoundation.org/grantees/instructions-for-grant-applicants-all-other-grants>

4. Evaluation of Proposed Project

Please describe how you will evaluate the project moving forward. You do not need to restate what is in section 3. Here you only say how the information will be collected.

5. Financial Information/Sustainability

Also, please briefly describe the plan to make the project or organization sustainable after the grant period (if applicable).

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6. Management/Key People Involved

Project and Organization Management:

List the 1-3 people involved in managing the project and give 2-4 sentence bios.

Name and Title	2-4 Sentence Bio

7. Applicant self-assessment of risks to success

Please identify any risks to project success.

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Lessons Learned – If you have previously been a grantee of the Walton Family Foundation, please discuss any missed targets, the lessons learned, and how you aim to address those moving forward.

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8. Project Budget – please complete both tabs (budget numbers and budget narrative) on attached spreadsheet

9. Other information

Comparable organizations and programs – Please list any other organizations that provide similar programs or services to your direct beneficiaries and describe how your program or service is different.

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10. Other attachments

- i) Any organizational plan related to the Grant Request
- ii) IRS Determination Letter
- iii) Latest available IRS Form 990 for your organization
- iv) Latest available audit
- v) Other optional narrative as necessary to explain project or organization
- vi) The organizational budget and board list
- vii) Other optional supporting illustrations or exhibits (e.g. maps, project/organization logic models)