



JUNIOR BOARD CONTRACT

I _____ have read the Junior Board Policy, and hereby accept the rights and responsibilities that go along with formal membership in the Junior Board!

I know that all members must be between 8 and 21, and demonstrate adequate responsibility, interest and commitment to the Frieda C. Fox Family Foundation and the Junior Board.

I'm looking forward to learning about, and developing my skills in:

- How nonprofits help children in our community who have different experiences, abilities, or hardships to overcome.
- The process of grantmaking.
- Leadership and how to work in a team.
- Communication skills including presentations, professional writing, facilitation, and more.
- How to conduct site visits and build relationships with grantees.

I pledge to fulfill the following Junior Board responsibilities:

- Attend the quarterly meetings of the Board of Directors, either in-person, by phone, or web conference.
- Attend the meetings of the Junior Board, the Junior Board Retreat, site visits, and Youth Philanthropy Connect events.
- Be responsible for communicating with the Junior Board advisor and other Junior Board members by phone or email.
- Research and/or visit at least one nonprofit organization in the community which is of interest to the member.
- Participate in both Junior Board grantmaking processes, the Collaborative Grant and the Individual Grant, by working with the other Junior Board members and the Junior Board Advisor.

I am excited about the rights given me, as a Junior Board member, to:

- Request up to \$2,000 per calendar year for individual grants to non-profit organizations that provide mission-aligned programming in the community where I live. I must make a formal grant request to the Junior Board Advisor for one \$2,000 grant or two \$1,000 grants by October 31st of the year for it to be considered by the Board of Directors at the December board meeting.
- Participate in the Junior Board Collaborative Grant process by which the Junior Board will work together to conduct its own grant cycle (from application to grant disbursement and reporting) using funding approved by the Board of Directors.
- Attend and participate in Foundation board meetings. If I cannot attend a meeting in person or by web/phone, I will make alternative arrangements with the Junior Board Advisor. It is my responsibility to communicate with the Junior Board Advisor regarding my attendance and participation in Foundation activities.

Signed: _____ Date: _____

Board President

Executive Director

Junior Board Advisor