THE LEIGHTY FOUNDATION
SITE VISIT EVALUATION

Organization____________________________________________________________________

Project name____________________________________________________________________

Amount requested__________________ Granted__________________

Purpose of request________________________________________________________________

Contact__________________________ Phone__________________
Email____________________________

Date of visit______________________
Visited by_______________________________________________________________________

Areas of emphasis:

_____ Science/Environment _____ Spirituality _____ Peacemaking
_____ Education _____ Women’s Interests _____ Volunteerism
_____ Promotion of Philanthropy _____ Human Population _____ Other ____________

Visits should include some contact with executive director, board member, volunteer coordinator, key volunteer, program staff, client and development director when possible.

Rate the following 1-5 (poor – excellent)

1. _____ Organizational stability
   • Clear mission and purpose
   • Realistic objectives and plans
   • Staff competence and retention
   • Director and Board: diversity, competence and retention
   • Collaborations/relationships

Comments:____________________________________________________________________

2. _____ Financial stability
   • Varied and strong funding base
   • Other funders
   • Board support
   • Percent of cost for fundraising and G&A
   • Cash flow
   • Executive Director’s salary_________ Total Budget______________

Comments:__________________________________________________________________
3. Volunteer utilization
   • Support and vision of Executive Director
   • Professionally trained Volunteer Coordinator
   • Board leadership and involvement
   • Volunteer / staff relationships
   • Impact of volunteers on organizational mission

Comments:

4. Sustainability
   • Mission can be accomplished without compromising planet sustainability
   • Exhibits responsibility in areas such as recycling, energy, transportation, communication
   • Articulation of the importance of making sustainable choices

Comments:

5. Potential impact/leverage of grant:

6. Personal involvement of The Leighty Foundation board members, (including board membership or employment):

7. Strengths

8. Weaknesses:

9. Recommendations:
   _____ Invite to submit a proposal
   _____ Do not pursue at this time
   _____ Contact other references / funders before action
   _____ Suggest networking / collaboration (with whom?)