

HRK FOUNDATION Budget

If you already prepare organization and project budgets that contain this information, please feel free to submit them in their original forms—DO NOT SUBMIT line-item budgets of more than one page.

Check which budget(s) are included: _____ Organization Budget _____ Project Budget

Budget for the period: _____ to _____

<u>INCOME</u>		<u>EXPENSE</u>		
<u>Source</u>	<u>Amount</u>	<u>Item</u>	<u>Amount</u>	<u>%FT/PT</u>
SUPPORT				
Government grants & contracts	\$ _____	Salaries & wages (for project budgets breakdown by individual position and indicate full or part time)	\$ _____	_____
Foundations	_____		_____	_____
Corporations	_____		_____	_____
United Way or other federated campaigns	_____		_____	_____
Individual contributions	_____		_____	_____
Fundraising events & products	_____	Subtotal	_____	_____ %
Membership income	_____	Insurance benefits & other related taxes	_____	
In-kind support	_____	Consultants & professional fees	_____	
REVENUE				
Earned income	_____	Travel	_____	
Other (specify):		Equipment	_____	
_____	_____	Supplies	_____	
_____	_____	Printing & copying	_____	
_____	_____	Telephone & fax	_____	
_____	_____	Postage & delivery	_____	
_____	_____	Rent & utilities	_____	
_____	_____	In-kind expenses	_____	
_____	_____	Other (specify):	_____	
_____	_____	_____	_____	
_____	_____	_____	_____	
Total Income	\$ _____	Total Expense	\$ _____	
		Difference (Income less expense)	\$ _____	