Director of Criminal Justice

Laura and John Arnold Foundation | New York, New York

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**Background**

The Laura and John Arnold Foundation (LJAF) is a private foundation committed to producing substantial, widespread, and lasting changes to society that will maximize opportunity and minimize injustice.  The Foundation’s Criminal Justice Initiative is focused on  innovative ways to use data, analytics, and technology to reduce crime, increase public safety, and ensure that the system operates as cost-effectively and fairly as possible. LJAF is headquartered in Houston, and its Criminal Justice Initiative is based in New York City.  For more information, visit[www.arnoldfoundation.org](http://www.arnoldfoundation.org/).

**Job Summary**

The Director of Criminal Justice will be responsible for identifying, analyzing, incubating, and pursuing new, high-impact projects in the field of criminal justice. The Director will also work with the Vice President of Criminal Justice to develop the overall strategy for the Criminal Justice team and to coordinate the Initiative’s operations.  The Director will report to the Vice President of Criminal Justice.

**Responsibilities**

* Working with the Vice President of Criminal Justice to identify areas in which LJAF’s philanthropic investment could lead to transformative change in the criminal justice system
* Researching, developing, and evaluating potential projects within these high-priority areas
* Identifying promising organizations, researchers, and policymakers with creative approaches to criminal justice
* Developing recommendations to LJAF’s Board for charitable grants or investments
* Executing and managing grants or investments approved by LJAF’s Board, which will include working with grantees and partners to develop strategic plans, establishing performance metrics, and monitoring grantees’ or partners’ performance
* Coordinating the operations of the Criminal Justice Initiative

**Qualifications**

**Skills, Experience, and Abilities**

* Degree in public policy, business, social sciences, or related field
* A minimum of 3-5 years of management or operations experience preferred
* Strategic, entrepreneurial approach to developing ideas and designing solutions
* Excellent oral and written communication skills and the ability to communicate with experts in various fields
* Ability to manage multiple projects, teams, and initiatives
* Creative vision and capacity to find answers to complex questions
* Ability to overcome unforeseen obstacles and see projects through to completion
* Ability to work both collaboratively and independently
* Willingness to travel
* Strong leadership skills and self-motivation

**Compensation**

Competitive salary and benefits package based on qualifications