

EMPLOYEE EVALUATION

Employee Name: Title:	Evaluation for the period:
<p>GOALS AND OBJECTIVES DURING THIS EVALUATION PERIOD</p> <ul style="list-style-type: none"> • • • 	
<p>ACHIEVEMENTS, ACCOMPLISHMENTS, AND RESPONSIBILITIES <i>(completed by employee)</i></p> <ul style="list-style-type: none"> • • • 	
<p>EVALUATION <i>(completed by supervisor)</i></p> <ul style="list-style-type: none"> • • • 	
<p>STRENGTHS AND AREAS FOR DEVELOPMENT</p> <ul style="list-style-type: none"> • • • 	
<p>CAREER DEVELOPMENT PLAN</p> <ul style="list-style-type: none"> • • • 	
<p>GOALS AND OBJECTIVES FOR NEXT EVALUATION PERIOD</p> <ul style="list-style-type: none"> • • • 	
<p>EMPLOYEE SIGNATURE</p> <p>Name:</p> <p>Date:</p>	<p>EXECUTIVE DIRECTOR SIGNATURE</p> <p>Name:</p> <p>Date:</p>