



NATIONAL CENTER FOR
FAMILY PHILANTHROPY

Family Giving Online Knowledge Center Board Activities and Training Procedures

TITLE: Forming an Adjunct or Associates Board - Questions to Consider

SOURCE: National Center for Family Philanthropy

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FORMING AN ADJUNCT OR ASSOCIATES BOARD - QUESTIONS TO CONSIDER

- What are our main purposes/goals for an adjunct board?
- What eligibility criteria should be used: age, direct descendent, spouse of direct descendent, etc.
- What criteria should be applied to grant recommendations coming from adjunct trustees? The foundation's standard guidelines? Other?
- What is the source of the funds for such grants – the foundation? Personal resources? Or some combination?
- Are there minimum and maximum grant sizes? Any ceiling on total in a given year?
- How often will the Adjunct Board meet?
- What will be the duration of appointment to Adjunct Trustees status?
- What criteria will be used for determining eligibility to become a (future) member of the Board of Directors?
- How will Adjunct Trustees be trained (e.g., how do we communicate "lessons learned")? Who is responsible for the training?
- Who ultimately approves grants recommended by the Adjunct Trustees? The in-house review committee or the Board?
- What problems - such as conflicts of interest - might arise?
- Relationship with staff: how much time is staff able to devote to liaison work, backstopping, training, etc.?