



G3 Board Service Policy

February 2012

BACKGROUND

The Russell Family Foundation (TRFF) was founded with the original purpose: “to enhance family and improve community.” The Foundation pursues a vision of a “sustainable and peaceful world for people, places and communities.”

TRFF operates three programs that combine grantmaking, community engagement, and thought leadership. They are:

1. Jane’s Fund (grassroots leadership);
2. Environmental Sustainability; and the
3. George F. Russell, Jr. Fund (peace).

TRFF does not accept unsolicited grant proposals for Jane's Fund or for the George F. Russell, Jr. Fund. The Foundation does accept funding proposals for its Environmental Sustainability Program.

BOARD SERVICE DESCRIPTION & EXPECTATIONS

TRFF Board Members are responsible for:

- establishing policies and programs that fulfill the values, vision, and strategic goals of the Foundation;
- providing financial and governance oversight for the organization; and
- managing the chief executive officer including hiring, supervision, compensation, and transition/succession.

The opportunity for G3 members to serve the broader community as a voluntary board member of TRFF is a:

- privilege, not an entitlement;
- responsibility, not a requirement, and
- matter of choice, not obligation.

ELIGIBILITY & TERMS OF SERVICE

- The grandsons and granddaughter(s) of Jane & George Russell are G3 members.
- G3 members and their spouses are eligible to apply for board service beginning at age 25.
- A G3 member of the board can serve up to three three-year terms.
- Immediately upon joining the board, a G3 board member will exercise full responsibilities, voting privileges and have access to director discretionary grant funds.

PATHWAYS TO JOINING BOARD

There are many ways a G3 member can gain relevant experience prior to applying for board service. The following list provides guidance but is not exhaustive.

- Internships at nonprofits, foundations or relevant business enterprises
- Volunteer service at community, philanthropic or governmental organizations
- Paid work or board experience at nonprofits or relevant business enterprises
- Non-voting service on a Committee of TRFF's board (i.e. grants committee, investment & audit committee, Jane’s Fund Committee, etc.)

- Relevant academic or educational experience related to the Foundation and/or one of its interest areas
- Successful completion of a G3 training & orientation program
- Participating in a Foundation board meeting(s)
- Participating in a Foundation site visit(s)
- Attending philanthropy education and training workshops or conferences
- Complete application that describes personal interest in serving on the board and what value is added to the Foundation's board
- Participate in a buddy/mentor system with the Foundation's board

APPLICATION, NOMINATION & SELECTION PROCESS

- The application, nomination and selection process will be shared with G3 members at their annual winter gathering.
- An interested G3 member will prepare a one page application expressing his/her reasons and qualifications for Foundation board service.
- The application will be submitted for review to the Foundation's Governance & Nominations Committee.
- The G3 applicant will be encouraged to meet with all board members informally to discuss his/her interest in service.
- Staff will have an opportunity to offer input to the Governance & Nominations Committee.
- The Governance & Nominations Committee will personally interview the G3 applicant and formulate a nominations recommendation to the board of directors.
- As with term director nominations and selection, the G3 applicant will be invited to attend a board meeting where both the board directors and the applicant have the opportunity to interact in the context of a meeting.
- Following that meeting, the full board will vote on the G3 application.
- Parents of a G3 applicant will recuse themselves from the full board vote.
- As with the process for term director candidates, the G3 applicant has the opportunity to accept or decline the Foundation's invitation to serve.
- Also similar to term directors, the newly elected G3 board member will participate in an in-depth orientation prior to his/her first official Foundation meeting.