

THE MEADOWS FOUNDATION

GRANT APPLICATION

While there is no required application form for applying for a grant from The Meadows Foundation, for your convenience, this *optional* form includes all the information requested in the Grant Guidelines. You may download this form, fill in the appropriate information using your own word processing software, print the document, and submit it through U.S. Mail to the address given at the end of this document.

Name:

Organization:

Address:

City:

State:

Zip Code:

Phone:

Fax:

E-mail address:

Website address:

Brief History of the Organization and Description of Existing Services:

(Please include mission, current programs and accomplishments, current number of staff, and volunteers, and current population served, e.g., number served per year, geographic location, socio-economic status, ethnicity, gender, or age.)

Description of the Proposed Program:

(Please include a statement of need for the program, specific program components and logistics, the population and number expected to benefit from the program.)

Specific Dollar Amount Requested from the Foundation and Date Payment is needed:

List All Entities asked to give Financial Support to the Proposed Project:

(Please include their responses to date and dollar amount committed.)

Project Budget: *(Please include income and expenses.)*

Plans to support the Project after the Grant Period: *(Please include projected income sources.)*

Plan to evaluate the Project:

(Please include measurable, time-specific goals, a description of information to be collected to measure progress and how that information will be collected. [Evaluation guidelines](#), [sample goals](#) and [sample measures](#) for different types of programs are available for your reference [evaluation tools](#).)

A List of Trustees or Directors and Corporate Officers:

(Please include board of director titles, e.g., chairperson, treasurer, etc., profession, ethnicity and gender.)

Names and Qualifications of Staff involved with the Proposed Project:

The Organization's Current Operating Budget and Year-To-Date Financial Statements:

Please also include the following:

- **The Last Certified Audit** *(If a young agency, send the last fiscal year's statements and the last IRS Form 990 filed.)*
- **A Copy of the Latest Verification of Tax-Exempt Status from the Internal Revenue Service under Section 170 of the IRS Code**

Please address grant correspondence to:

**Grants Administration Department
The Meadows Foundation
Wilson Historic District
3003 Swiss Avenue
Dallas, Texas 75204-6090
214-826-9431, (1-800-826-9431 outside the Dallas area)
214-827-7042 (fax) www.mfi.org (Internet)**