

Z. SMITH REYNOLDS FOUNDATION, INC.

P.O. Box 17067

WINSTON-SALEM, NC 27116-7067

Telephone: (336) 725-7541 or (800) 443-8319

Fax: (336) 725-6069

www.zsr.org

INTERNSHIP APPLICATION

TO THE APPLICANT: The information requested herein will assist the staff to select interns for the summer of 2003. The internship will provide a summer stipend of \$275 a week, plus some living expenses if the intern does not live within commuting distance. The duration of internships is generally six weeks; the starting date has some flexibility. Applications must be postmarked no later than **JANUARY 31**. The Foundation will not accept applications by facsimile or email and such applications will not be considered as having met the deadline. Shortly after the deadline for receiving applications, an initial review of the applications will be completed. After this review, a pool of finalists will be chosen and interviewed by members of the Foundation staff. Those applicants not chosen as finalists will be notified by mail of that decision. Interviews of the finalists will be completed by early March and decisions made shortly thereafter.

Please photocopy this application if more copies are needed. Applicants may access the application by downloading it from the Foundation's web site at www.zsr.org (follow the link for "Forms and Publications"). Applicants may also recreate this application on a word processor using a standard twelve-point font and preserving spacing and labels exactly as they appear. Answers to all questions should not exceed the space allotted on this form. If responding on the application form, **please type**.

Please mail a resume with your completed application to:

Z. Smith Reynolds Foundation
Attn: Intern Selection
P.O. Box 17067
Winston-Salem, NC 27116-7067

Please contact Eric Johnson with any questions regarding the internship or application at the address or number above or email ericj@zsr.org.



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INTERNSHIP APPLICATION

Name: _____
 (First) (Middle) (Last)

Address: _____

Daytime Telephone: _____ Evening Telephone: _____

Date of Birth: _____ Place of Birth: _____

What high school (or equivalent) did you attend? _____

What college/universities have you attended, what was/is your major(s) and what degree(s) did/will you earn? _____

When could you begin your internship and how long would you like to work? _____

Please list the primary extra-curricular activities of your high school and college/university years and briefly describe the activity that has been most meaningful to you and why.

List any leadership positions or honors.

State briefly why you are interested in this internship and what you hope to learn from it.

Describe your experiences or interests in philanthropy, public policy, or the non-profit sector and how they attracted you to this internship.

The Z. Smith Reynolds Foundation focuses its grantsmaking in five areas: governance, public policy and civic engagement; the environment; pre-collegiate education; social justice and equity; and community-building and economic development. Please answer the following questions:

1) Please describe your interest in focusing your work on one of these areas.

2) If you could add a sixth focus area, what would it be? Why?

Please list two references with addresses, telephone numbers and relationship to you.

1. _____

2. _____
