



JOBS

Position Announcement

Posted on October 14, 2011

Program Officer

Perrin Family Foundation Ridgefield, Connecticut

The Perrin Family Foundation (PFF) focuses its funding on programs in Connecticut that demonstrate solid evidence that youth, from under resourced communities are developing leadership skills and are involved in program design, implementation and evaluation. We believe that developing these skill sets will enable young people to use their voice and be self confident as they move forward to identify needs in their community, and engage in activities that will create social change.

Duties and responsibilities:

- Develop creative, well researched grant making strategies for the foundation to pursue
- Manage PFF social change grant making activities by maintaining active correspondence with grantees, reviewing grant applications and reports and conducting on-site visits to prospective and current grantees
- Identify new opportunities to promote and encourage youth-led organizing practices in Connecticut
- Stay abreast of developments in the field through research and dialogue with key partners
- Develop and coordinate program related events to enhance the effectiveness of PFF social change grantees
- Build and establish strategic relationships with other philanthropic partners
- Present concise well written reports to the Board of Trustees

Qualifications

- Bachelor's degree from an accredited college or university
- Direct experience with rights based youth organizing, advocacy and empowerment including:
 - familiarity with youth engagement continuum/spectrum
 - some experience with capacity building to help move PFF grantees along the continuum
 - ability to track trends in the field and share information with grantees
 - ability to utilize social media and technology for enhanced communications
- Demonstrated capacity to research, conceptualize, design and lead innovative initiatives
- Ability to listen and communicate effectively with people from diverse cultures and backgrounds and to convene and build partnerships
- Self starter who has the ability to work independently, at times remotely, as well as travel to site locations throughout the state.
- Knowledge of private foundation operations and procedures

Application Instructions

Interested candidates may email resume and cover letter to Kelly Weldon at kweldon@perrinfamilyfoundation.org

No phone inquiries, please.

Job Type: Program
Organization Type: Foundations



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