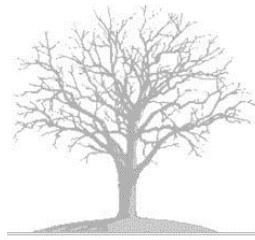


TURNER FOUNDATION



JOB ANNOUNCEMENT - TURNER FOUNDATION

Job Title: Program Officer – Safeguarding Habitat
Organization: Turner Foundation, Inc.
Location: Atlanta, GA
Reports to: President

The Turner Foundation seeks an individual with a background in natural resource management or environmental science or policy, preferably with experience in philanthropy and/or the nonprofit sector to serve as its Safeguarding Habitat Program Officer.

About the Turner Foundation

Founded in 1990 by Ted Turner, the Turner Foundation, Inc. is a private, independent family foundation committed to preventing damage to natural systems on which all life depends.

About the Safeguarding Habitat Program

The focus on the Safeguarding Habitat Program is to support efforts to protect biodiversity through conservation of terrestrial and marine habitats in the United States and select international locations. Special emphasis is placed on protecting large marine and terrestrial ecosystems as well as specific imperiled species and habitats.

Turner's ecoregional focus includes the Southeastern Coastal Plain (North Georgia and Lowcountry South Carolina); Red Hills Region (north Florida and southwest Georgia); northwestern Chihuahuan Desert system (southwest New Mexico, southeast Arizona and northern Mexico); the Greater Yellow Ecosystem north to the transboundary Flathead (Montana); and south east, south central and southeastern Alaska. Internationally, the Turner Foundation supports habitat conservation in the Russian Far East and the British Columbian coast.

Position Summary

The Safeguarding Habitat Program Officer will be responsible for the development, implementation, oversight and evaluation of grants. S/he is responsible for analyzing conditions and trends in terrestrial and marine habitat and species conservation and implementing strategic direction for the future of the program. S/he works closely with the President in program planning, development and implementation of strategies for grantmaking and fostering partnerships with other funders to advance the mission of the foundation. S/he will explore new areas of potential interest for consideration by the Board of Trustees.

Responsibilities

- Identifies, solicits and evaluates funding requests from the above program areas.
- Presents funding recommendations to the President and Board of Trustees for their consideration at periodic Board meetings.
- Monitors and evaluates the impact of grants and programs; reviews and analyzes grantee programmatic and financial reports and ensures grantees comply with grant agreement provisions.
- Serves as the main contact and responds to detailed inquiries about program direction, funding priorities and the application process.

- Meets with members of the nonprofit community about prospective projects and other philanthropic issues.
- Analyzes conditions and trends as they relate to the Foundation's program goals and objectives.
- Applies broad knowledge and expertise to formulate or modify funding guidelines and develop strategic funding agendas.
- Maintains relationships with experts in the relevant fields, including funding partners, to ensure proper guidance to the Foundation staff and Trustees.
- Represents the Foundation through participation in conferences, seminars, site visits and other professional development activities to keep current in respective program areas.
- Responsible for any special projects as assigned by the President and Trustees.
- Attends week-long educational retreat with staff and Trustees once each year.

Position Requirements

Education:

Related bachelor degree required, preferably in natural resource management, environmental science or policy; advanced degree preferred.

Experience:

The ideal candidate will have experience working with government, nongovernmental organizations and the private sector. S/he should have five or more years of management and leadership experience in the nonprofit sector, including significant experience in grant making, public policy and advocacy work.

Knowledge, Skills and Abilities:

- Possess extensive knowledge of the environmental trends we face in the United States.
- S/he will have the ability to develop and maintain strong relationships with other funders, organizations and leaders in the environmental field.
- Excellent interpersonal skills maintaining professionalism and diplomacy in all situations.
- Ability to understand and interpret nonprofit and foundation requirements to comply with the Internal Revenue Tax code.
- Possess excellent judgment, resourcefulness and leadership; above average competence in oral and written communication; ability to organize work, synthesize and analyze a large amount of complex information; social awareness and decision making abilities.
- Self-directed, able to anticipate, prioritize and manage tasks.
- Excellent word process skills, including working knowledge of MS Word for Windows, Outlook and Excel.

Physical Requirements

Work is mostly done in an office setting. The physical demands are partly sedentary but will often require traveling to offsite meetings and conferences and conducting site visits – then work requires standing and driving in addition to strenuous physical exercise such as hiking, horseback riding, paddling or over snow travel. Traveling in vessels with exposure to adverse weather conditions may be required. Employee must be able to work under pressure, tight deadlines, and work overtime, when necessary.

Compensation and How to Apply

Compensation for this position includes a competitive salary and an excellent benefits package.

Interested candidates should email or mail a cover letter and resume to:

Mr. Ray Goodreau
 Accounting and Human Resources Officer
 Turner Foundation
 133 Luckie Street, 2nd Floor
 Atlanta, GA 30303
rayg@turnerfoundation.org

Applications must be received by July 8, 2010.

No phone calls please.