

Z. SMITH REYNOLDS FOUNDATION, INC.

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PROGRESS REPORT

This form is to be completed by organizations which have previously received a grant from the Foundation and which are currently requesting an additional grant. This form will be used in reviewing your current application and your responses should bring the Foundation up to date on your activities since the previous grant was made. This form is in addition to the Grantee's Reporting Form which was sent to you when payment of the grant was made. You are still required to complete the Grantee's Reporting Form at the appropriate time.

Name of Organization:

Address: _____

Telephone: _____ Name of Chief Administrative Officer: _____

Signature of Authorized Official _____ Title _____ Date _____

Title of Project/Activity: _____

ZSR Grant:

Date Approved	Amount Granted	Date Paid	Date of this Report
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1. Length of time this project/activity has been operating: _____
Years _____ Months _____

2. What were the original goals and expectations for the project/activity supported by the ZSRF grant? If applicable, how have these goals and expectations been revised or refined during the course of the project to date?

3. What has the project/activity accomplished with the ZSRF grant funds? Please include factual information to support conclusions and judgments about the project's/activity's impact.

REPORT SHOULD BE RETURNED TO THE FOUNDATION BY:

4. From your organization's standpoint, please rank the overall results of the project/activity as follows:

() Exceptional () Good () Poor

5. Based on experience, how could the project/activity be improved in the future?

6. List any other funds or in-kind resources, by source and amount, donated to the program/activity during the period of the ZSRF grant support.

7. Briefly summarize future plans and funding prospects.

8. Does this project/activity serve a special population group? If so, please specify (youth, elderly, minorities, women, etc.)

9. How many people have been served to date: _____

10. **ON A SEPARATE PAGE, ATTACH AN ITEMIZED REPORT ON HOW ZSRF'S GRANT FUNDS HAVE BEEN SPENT TO DATE.**