



THE MARION I. &
HENRY J. KNOTT
FOUNDATION

[About](#) [Grants](#) [Programs](#) [Knott Blog](#) [Trustees](#)

[Eligibility Guidelines](#) [How to Apply](#) [Reporting Requirements](#) [Past Awards](#)

[Glossary](#)

[Home](#) > [Grants](#) > [How to Apply](#) > [For a Discretionary Grant](#)

How to Apply for a Discretionary Grant

We provide a limited number of discretionary grants on a rolling basis throughout the year. These grants, ranging in amounts from \$500 to \$2,500, are designed to diversity our grantmaking options as well as enhance our responsiveness to community needs.

Discretionary grant requests must fit within our [eligibility guidelines](#). Each year we award an average of 25 discretionary grants, totaling nearly \$60,000. Awards are based on the proposed project, the availability of funds, and other requests for funding. Organizations and projects that have received discretionary support over the past several years can be found on our [past awards](#) page.

How do I apply for a discretionary grant?

To apply for a discretionary grant, submit a brief (one page) request letter on your organization's letterhead addressed to our Executive Director. This letter should describe your project or program, detail your needs, provide a timeframe for use of the award, and include an email address for award correspondence.

Important: We do not accept requests for discretionary grants through our online grant application module at this time.

In addition to your request letter, please submit the following attachments:

- 501(c)(3) IRS determination letter
- A project budget, if applicable
- A copy of your operating budget, if you are applying for general operating support
 - If you are applying for general operating support, please make sure to note what segment of your operations funding would support, i.e. salaries, supplies, program expenses, etc.
- A list of your organization's Board of Directors

Mail your discretionary grant request packet to:

The Marion I. & Henry J. Knott Foundation
3904 Hickory Avenue
Baltimore, MD 21211

Frequently Asked Questions

May I have a discretionary request and a request for funding under your grants program under consideration at the same time?

Yes.

What happens once I submit my discretionary request?

After we receive your discretionary request and deem the submission complete, you will receive an email confirming receipt. Submitted requests are then shared with our board on an ongoing basis throughout the year.

What happens if I receive a discretionary grant?

If your discretionary grant is approved, we will contact you by phone to share the news. Funds are generally disbursed within two weeks of the approval date.

All discretionary award recipients are required to submit a final [discretionary report](#) within one year of their award. These reports are shared with our board and become part of an organization's portfolio at the Foundation.

What happens if my request is not approved?

If your discretionary request is not approved for funding, you will be notified via email shortly after November 15th.

3904 Hickory Avenue, Baltimore, Maryland 21211
(p) 410-235-7068 | (f) 410-889-2577 | knott@knottfoundation.org

All content ©2014 The Marion I. & Henry J. Knott Foundation
[Privacy Policy](#) | [Accessibility Policy](#) | [Home](#)
Website by CCTS