

## Internship Program Description: Mayberg Family Foundation

*Downloaded in May 2019 from the [Mayberg Family Foundation](#) website.*

The Mayberg Family Foundation's Internship program is designed to expose students to the inner workings of a grantmaking and operation foundation while giving them an opportunity to hone skills and build their resumes in areas of particular interest. Project areas include:

- Marketing, Communications & Public Relations
- Advancement of Jewish Education & Identity Building
- Nonprofit Impact Research
- Topical Research Opportunities

The Mayberg Family Foundation's Internship program is designed to expose students to the inner workings of a grantmaking and operating foundation while giving them an opportunity to hone skills and build their resumes in areas of particular interest to the student.

The MFF Internship Program includes orientation to the nonprofit sector and the Jewish communal professional experience, weekly reflection time with other interns, direct experience with supervising practitioners, and a closing day recognition program. Each Internship position will report to a corresponding MFF staff member who will guide in goal development and provide oversight and feedback. Students who successfully complete the program will receive a \$500 stipend in addition to any credit awarded by the academic institution.

Four 12-week Internship positions are available for the Spring, 2015 session:

- Marketing, Communications & Public Relations
- Advancement of Jewish Education & Identity Building
- Nonprofit Impact Research
- Topical Research

Opening Day program:

- Welcome breakfast with foundation staff
- MFF orientation program
- Meeting with project supervisors
- Individual project onboarding

Weekly hours (10 - 12 depending on project) Weekly Interns meeting with Program Manager

Closing day program:

- Luncheon with MFF staff, Trustees, and special guests
- Intern Presentations

- Recognition ceremony with MFF Executive Director

Academic Credit: We make every effort to coordinate with schools, however students are ultimately responsible for navigating the process. Forms or other needed documents must be obtained by the student from their academic institution.

Compensation: Upon completion of all internship requirements, interns receive a stipend of \$500 for each 12-week session.

### **Objectives and Background:**

As part of our approach to philanthropy and the nonprofit sector, the Mayberg Family Foundation seeks to inspire future generations to explore a career in the philanthropic and nonprofit sector, as well as in Jewish communal service work, by offering four internship positions.

The Mayberg Family Foundation seeks to create a bright Jewish future that is inclusive of diverse perspectives that are rooted in foundational Jewish principles. We believe that this future includes a Judaism that is made available to all Jews, a meaningful Jewish education, and a Jewish homeland that is safe, secure and healthy.

Recognizing that positive change sometimes means taking bold risks, we seek innovative nonprofits and social entrepreneurs, particularly in the Jewish community, and empower them with funding and creative forms of assistance. We promote -- and seek always to model -- a high impact, entrepreneurial approach to philanthropy and nonprofit management. Our trustees and senior staff members serve on a variety of boards and task forces and are deeply involved in many issues and initiatives impacting how future generations will sustain Jewish values, literacy, practice and belief.

### **Project Areas:**

#### *Marketing, Communications & Public Relations*

The Marketing Internship allows students to work with their supervisor to select a project that meets the Foundation's needs and fits with their own interests and academic or career objectives. These may include projects such as increasing the Foundation's online presence (Website, social media, etc.), creating internal or external marketing pieces or participating in public events. Specific goals will be created based on the Intern's areas of interest and level of proficiency. This position will work with the Operations Manager.

#### *Advancement of Jewish Education & Identity Building*

The Jewish Education Internship will assist on projects relating to the MFF's Jewish Education Innovation Challenge and related activities. JEIC is a program designed to reimagine and

radically improve Jewish day school education. Based on the Intern's areas of interest this may include direct assistance with potential grantee schools, developing position papers, helping develop advocacy materials and presentations or coordinating the online presence of JEIC. This position will work with JEIC's Managing Director.

### *Nonprofit Impact Research*

The Nonprofit Impact Research Internship is designed to generate research material for the foundation's evaluation and strategic planning activities. Emphasis will be on research in sectors where the Foundation currently invests philanthropically, or is considering doing so in the future. The opportunity

exists for the Intern's work to be included in reports to be published on the foundation's website and shared with the field. This position will work with the Program Manager.

### *Topical Research*

This internship will help meet a variety of foundation research and writing needs. These may include topical white papers on foundation areas of interest, current trends in philanthropy, background research for white papers, blog posts, articles or other projects as needed. The Intern will be given the opportunity to confer with their supervisor to identify topics that are of significant interest to the foundation and complement the student's own interests and academic or career objectives. This position will work with the Program Manager.

### **To Apply**

To apply for an Internship position with the Mayberg Family Foundation, please send a cover letter, resume, and writing sample to Amanda Mizrahi at [Amanda@Mayberg.Org](mailto:Amanda@Mayberg.Org).

The Mayberg Family Foundation is offering three sessions per year:

- Spring (Feb 1 to May 2)
- Summer (June 1 to Aug 25)
- Fall (Sept 6 to Nov 30)

Be sure to clearly indicate which session you are interested in, the Internship position you are applying for as well as any specific areas of interest within that opportunity.