

Worksheet 3: Eligibility, Selection, Election, and Preparation

How will you choose members for the roles you want to fill? Use the questions below and answers to Worksheets 1 and 2 to prompt your thinking. You might use the same answers for multiple groups.

ROLE: _____
(from Worksheet 2)

- 1. What eligibility criteria can we set to make our decision making easier and clearer?**
e.g., a minimum and maximum age, required education level or certification, depth of professional expertise, volunteer experience, or willingness to put the family' goals above personal goals

- 2. What happens if a participant doesn't perform or cannot meet the time or participation requirements?**

- 3. How will we select members of the group?**
e.g., self-nominations, nominating others, recruitment, appointment by advisors, open applications

- 4. How will we elect members of the group?**
who makes decisions or recommendations, with what process, and with what advance notice?

- 5. How will we prepare current and future members?**
e.g., education programs, policy manuals, volunteer experiences, or apprenticeships